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**TOWN OF GRANBY
BOARD OF FINANCE
15 North Granby Road
Granby, CT 06035**

The Granby Board of Finance will hold a regular meeting on Monday, January 25, 2021, 7:30 p.m. via Zoom.

AGENDA

BUSINESS

1. Public Session
2. Approve Minutes from Previous Meeting
3. Statement of Accounts
4. Review of Tentative Budget Guideline
5. Acquisition of Town Property by DOT
6. Confirm Date of Next Meeting
7. Adjournment

Distribution: Town Clerk, BOE, BOF, BOS, Town Manager, Town Treasurer, Recording Secretary, Finance Officer, Supt. of Schools, BOE Bus. Mgr., Library, Press

**TOWN OF GRANBY
BOARD OF FINANCE
MEETING MINUTES
December 28, 2020**

PRESENT: Michael Guarco, Chairman; William Kennedy; Frederick Moffa; Kelly Rome; Alfred G. Wilke, James Tsapsinos

OTHERS VIRTUAL: John D. Ward, Town Manager; Dr. Jordan Grossman, Superintendent of Schools; Anna Robbins, BOE Business Manager; Kimi Cheng, Administration Finance Officer

CALL TO ORDER:

The regular meeting of the Board of Finance was called to order by Chairman Michael Guarco at 7:30 p.m.

PUBLIC SESSION:

None at this time.

APPROVAL OF MEETING MINUTES:

The Board reviewed the minutes from the regular meeting of November 23, 2020.

Page 7, Second Line – correction to state “Pay for Participation” instead of “Paper for Participation”.

ON A MOTION by K. Rome, seconded by F. Moffa, the Board voted (6-0-0) to approve the meeting minutes of November 23, 2020 with the correction referenced above.

STATEMENT OF ACCOUNTS:

A. Municipal

Town Manager, J. Ward, reported on the November 2020 Statement of Accounts.

- **Revenue:** Overall, current year tax collection is at 57% with the next tax collection payments due in January 2021. The Auto Supplement bills were mailed in December and the expected revenue is \$350,000. The Town has not yet received the Special Education Excess payment; however, the Town received a payment for Education Cost Support (“ECS”) in the amount of \$1,319,579. Tuition from other towns, received was about \$300,000, as expected. Town Municipal aid from the state stands at 13% and total Intergovernmental Revenue stands at 24%. Building permits still show a healthy increase and the Town has received 75% of what was anticipated for the year. There has been an increase in town clerk fees because of the significant amount of town transfers. The remaining revenue is minor and is as expected. The Town has made the necessary interdepartmental transfers. Revenue stands at 53% of what is expected.
- **Expenditures:** There are no accounts in jeopardy or on the watch list. Overall, the Town is between 84% and 93% of expenditures with the exception of legal services which has expended 33% of what was budgeted. Expenses relative to Salaries, is running as expected. Overall, the Town stands at 74% of what has been expensed versus what has been encumbered.

- **Additional Information:**

- The Governor issued an Executive Order on December 22, 2020 requiring the Board of Selectmen to adopt one or both of following tax forgiveness programs: (1) deferment of 90 days, or (2) lower interest rate with reducing the penalty from 18% to 3% for taxes, assessments and charges due on January 1, 2021. The Board of Selectmen decided to use the same program offered in July 2020 that is to lower the tax rate for delinquent accounts. It is automatically in effect.
- The Town received the second COVIF Relief Fund payment on December 28, 2020 in the amount of \$78,147. This amount will appear on the next budget account report.

Q&A

- M. Guarco inquired about the CRF and the timeframe for which the payment applied. K. Cheng responded that the payment was for July 1, 2020 thru December 31, 2020 and this is the last and final payment for the CRF grant.

B. Board of Education

BOE Business Manager, A. Robbins, reported on the November 2020 Statement of Accounts.

General Fund

The overall forecast after the application of the grants, is negative at \$180,000. Special Education is over budget by \$205,000 and Regular Education is better than budgeted by \$25,000. Over budget conditions are in custodial and maintenance salaries, the cost for bus monitors and statutory unemployment contributions. Special Education Out-of-District Tuition is \$215,000 over budget. Projections are favorable relative to Certified Salaries at \$121,000 and Teaching Assistance at \$57,000. Transportation & General Supplies are also favorable. The Board of Education is working closely with the new food service vendor to manage the food service program. There will be projected loss of \$25,000 for food services for the first time in the administrative line item due to the pandemic. Quality and Diversity is forecasted to be higher than budgeted as a result of the pandemic restrictions.

Revenue

Revenue is expected to be slightly lower due to the restrictions caused by the pandemic, no summer school programs and a reduction in Preschool enrollment. Overall, revenue projections are unfavorable by \$67,000. Although the Special Education Out-of-District shows a positive forecast, all other categories show unfavorable.

ADDITIONAL ITEMS:

A. Consideration of Additional General Fund Appropriation for Goman & York Contract

J. Ward presented for consideration to the Board, the additional General Fund Appropriation of \$50,000 for the Goman & York contract. J. Ward noted that the Board of Selectmen approved the Request for Proposal from the firm which is 5% of the sale price or \$50,000, whichever is more. The \$50,000 will be netted with any retainer the town is required to pay.

Goman & York has requested a retainer in the amount of \$3,000 per month. Goman & York's statement of work includes assessing the market analysis to ascertain the demand level of the property. This was not a budgeted item and therefore, J. Ward is requesting the Board approve an appropriation from the General Fund.

Q&A

- M. Guarco inquired about the accounting for the money and whether it would be held in a designated fund to pay the \$3000 a month. J. Ward confirmed the appropriated funds would be in a designated line item in the general fund and K. Cheng added that the additional appropriation expenditure line item is 53712. M. Guarco questioned the process at the end of the year to for the remaining balance of the \$50,000. K. Cheng explained that at the end of the fiscal year, any unspent funds would be encumbered to the next fiscal year.
- K. Rome inquired about the use of the \$3,000/month retainer by the firm. J. Ward explained the \$3,000 retainer will be used for market analysis as well as marketing and selling the property.
- K. Rome further inquired about the risk to the Town if the property does not sell. J. Ward noted the Town will owe the firm a minimum of \$50,000 or 5% of the sale price.
- A. Wilke inquired if the \$50,000 is considered a sunk cost and J. Ward confirmed that is the case.
- J. Tsaptsinos inquired about the date the contract was signed. J. Ward explained that the contract is not signed; he will sign the contract once the funds are appropriated.
- J. Tsaptsinos stated that there was a comment made by one of the selectmen that only six months for a total of \$18,000 would be for this fiscal year. He commented that he did not have a problem approving the appropriation; however, he is concerned with including the total \$50,000 in this year's budget. He suggested setting aside the \$18,000 this year and budget the remainder of the retainer in the next fiscal year. J. Ward noted that he would prefer to have the full amount appropriated this year.
- K. Rome inquired about the option to cancel the contract if the Town is dissatisfied with the services provided by Goman & York. J. Ward noted that there is a termination clause in the contract whereby the Town would be responsible for paying the retainer up to the date of the termination (i.e. five months or \$15,000).
- J. Tsaptsinos noted that he appreciated the position that the Town is taking on this matter; however, he reiterated his concern of taking the entire \$50,000 out of the general fund in advance of next year.
- K. Rome noted a concern that the Town would be giving Goman & York an annuity up front and taking on the risk if the firm does not successfully market the property.

- A. Wilke presented his concern that Goman & York may not have the incentive to do the very best job to sell the property.
- J. Tsaptsinos inquired Goman & York would provide the Town with a monthly report on the number of showings or leads relative to selling the property. J. Ward noted that there is no demand for an abandoned school, and with the impact of the pandemic, the town will need expertise to sell the property. He further noted that this firm knows the market and the type of buyer that would be interested in purchasing said property. He noted that this firm has an incentive to sell the property at a higher price in order to realize a larger profit.
- W. Kennedy noted that he does not agree with approving the transfer of funds and he would like to see a higher return on the sale of the property. J. Ward responded that the terms of the contract were approved by the Board of Selectmen and there is not much room for change.
- A. Wilke inquired if the Town had the option to cancel the contract. J. Ward responded that the contract contains a cancelation option with a notice requirement (i.e. 60 days' notice). J. Ward noted that the contract is at-will and was approved by the Board of Selectmen and the Town attorney.
- W. Kennedy commented that he feels there is risk with this contract. J. Ward noted his concerns with starting the RFP process again. He is concerned it may not generate many responses for this type of property given the current market conditions.
- A. Wilke commented that he is not comfortable spending \$50,000 considering there is a maintenance cost associated with the property of about \$25,000 to \$50,000 per year.
- M. Guarco inquired about potential buyers that were interested in buying the property for use as a dental/medical facility. J. Ward responded that the interested party was given a tour, but the Town reached has not heard back from them and is waiting for a response relative to the level of interest to buy the property.
- K. Rome inquired about the cost to take the building down. J. Ward noted that "unofficially", it would cost the Town about \$500,000 completely demolition the building.
- J. Tsaptsinos inquired if the firm estimated how long it would take to sell the property. J. Ward noted that an appraisal was done on the property and it could take up to 24 months to market and sell the property.

ON A MOTION by J. Tsaptsinos, seconded by W. Kennedy, the Board voted unanimously (6-0-0) to appropriate \$18,000 from the current General Fund with the intent to allocate up to an additional \$32,000 out of the FY22 fiscal budget.

B. Consideration of Additional Solid Waste Fund Appropriation for Brush Grinding

ON A MOTION by W. Kennedy, seconded by A. Wilke, the Board voted unanimously (6-0-0) to transfer \$7,000 from the Solid Waste Fund to the Drop Site Recycle Fund.

C. Consideration of Reallocation and Additional Appropriation for STEAP funded Holcomb Farm Project

J. Ward presented for consideration to the board, the reallocation and additional appropriation for the STEAP funded Holcomb Farm project. In the past, STEAP provided grants ranging from \$300,000 to \$500,000 without requiring contribution from the Town. However, this year STEAP has set a limit on the grant in the amount of \$128,205. The Town applied for the grant to fix the exterior of the farmhouse and to renovate the bathrooms with for a total cost of \$290,000. The grant will cover \$128,205 of the cost and the Town will have to cover the remaining cost of the project. J. Ward proposed the Board reallocate \$93,000 from the Recreation Fund to offset the cost to renovate the bathrooms and appropriate the remaining balance from the General Fund.

- K. Rome inquired if the farmhouse is on the historic registry and if there were any concerns with installing siding versus painting the farmhouse. J. Ward noted that he is not aware, at the present time, if the farmhouse is on the historic registry. However, he noted that the project was presented to the "Friends of Holcomb Farm" and they had no objections, nor did they raise any concerns relative to installing vinyl siding.
- K. Rome questioned the amount of revenue the Town is generating from Holcomb Farm. J. Ward noted that it was not clear how much revenue is generated from Holcomb Farm; however, there is about \$450K in the Recreation Fund which is an accumulation of revenue over the years.
- W. Kennedy inquired if the Town is required to set a rental fee. J. Ward responded that the Town is not required to set fees.
- W. Kennedy inquired whether this request came from the Friends of Holcomb Farm or the Recreation Department. J. Ward noted that this request originated from the Recreation Department; however, the Friends of Holcomb Farm were informed of the request. The Friends of Holcomb farm donated to repair the interior of the farmhouse earlier in 2020.
- W. Kennedy requested J. Ward determine if the entire section of town around the farm is considered a historic district and if vinyl siding is acceptable. J. Ward will research the issue.
- M. Guarco noted that there was \$17,000 remaining in the Holcomb Farm Fund and inquired why the Town did not draw from this fund. J. Ward noted that the \$17,000 was used in 2020 to complete the interior work on the farm house.

ON A MOTION by A. Wilke, seconded by F. Moffa, the Board voted unanimously (6-0-0) to authorize the reallocation of \$93,500 from the Recreation Fund to pay for the Town's

contribution to the STEAP funded project at Holcomb Farm, and to appropriate an additional \$68,695 from the General Fund to pay for the remainder of the Town's contribution to the STEAP funded project at Holcomb Farm.

D. Discussion of Plus-One Budget Fiscal Year 2021-2022

J. Ward noted that the Plus-One Budget was presented to the Board of Selectmen; however, the board did not vote on the budget. J. Ward noted that there is an increase of 1.99% which is over the 1.5% guidance from the Board and highlighted the following:

- Health insurance had the largest increase of \$147,000. This will be offset by the decrease in the pension fund of \$34,000.
- The contingency fund was reduced.
- The insurance package shows an increase.
- Workers compensation will remain almost flat.
- Liability and auto property increased by 3%, the maximum increase allowed by contract.
- Per agreement, the Fire Department increase tracks the anticipated increase in the Grand List.
- Health services requested an increase in the Town contribution based on the level of services provided and the lack of funding from the State.
- The Town has a contract with the Granby Ambulance Department and provides a subsidy of \$15,000 per year.
- The increase to the Emergency Management Fund which will be offset by a grant.
- The Dog Grant increased.
- The Police Accountability Bill passed in August 2020 which increased costs.
- Expense related to the purchase of salt, gasoline and diesel are lower as expected.
- Equipment expense has a slight increase.
- Tree work expense is not being increased.
- Tipping Fees are estimated to increase to \$10 per ton.
- IT cost is increasing to \$42,000.
- Human Resource is budgeted as a part-time position.
- Police Department requested two additional positions, which was not granted.

Q&A

- W. Kennedy inquired about the balance in the Contingency Fund and what appeared to be a reduction of \$35K for Kearns School. J. Ward responded that \$35,000 was not taken out for the school.
- J. Tsaptsinos inquired about the contingency with Gorman & York and J. Ward responded that those savings are no longer available.
- M. Guarco commented that he was pleased with the Plus One Budget.

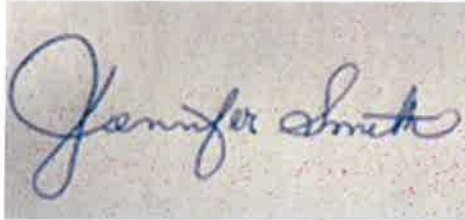
DATE OF NEXT MEETING:

The next Board of Finance regular meeting is scheduled for Monday, January 25, 2021.

ADJOURNMENT:

ON A MOTION by A. Wilke, seconded by J. Tsaptsinos, Board voted unanimously (6-0-0) to adjourn the meeting at 9:00 p.m.

Respectfully submitted,

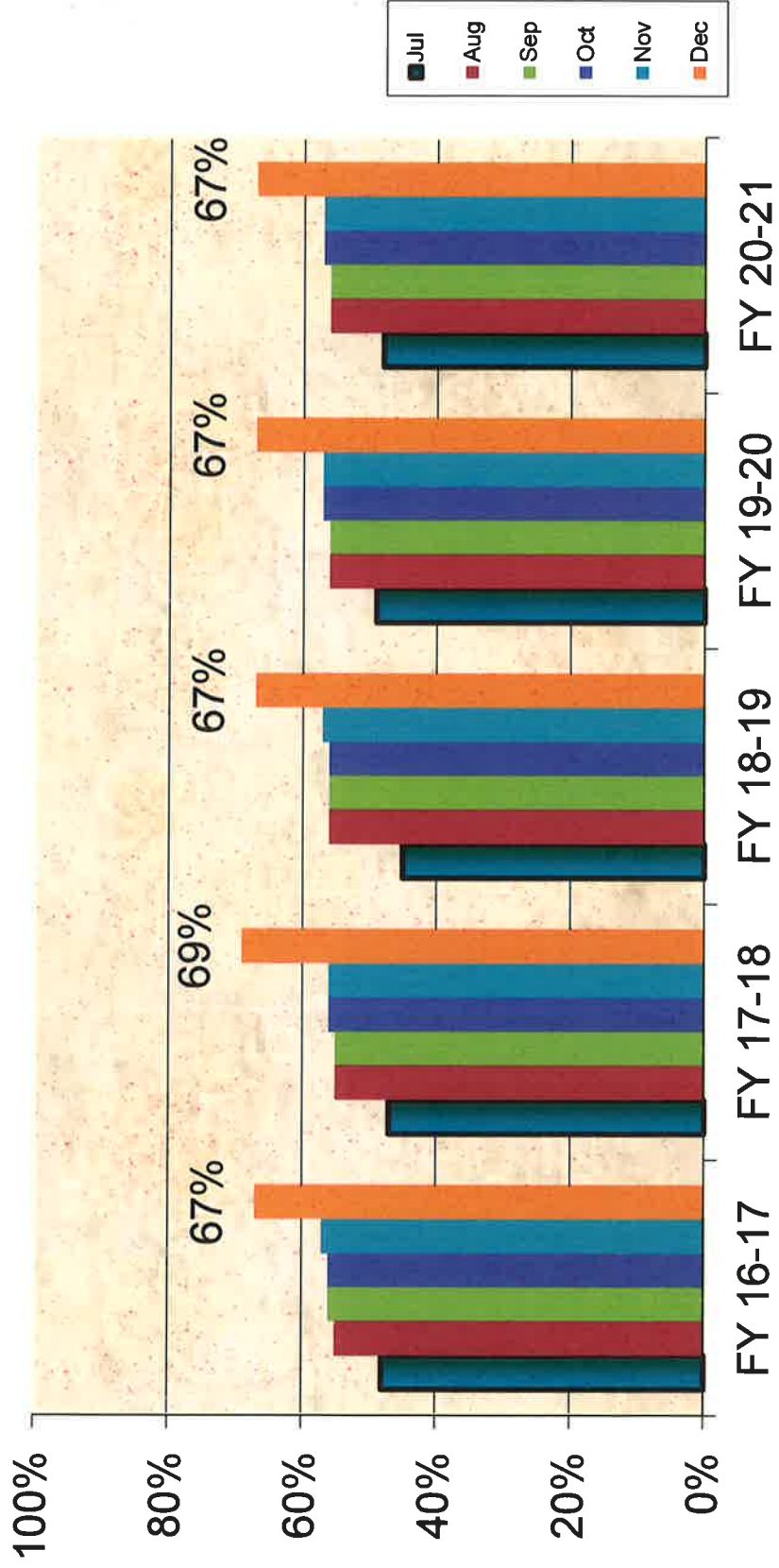
A rectangular image showing a handwritten signature in blue ink. The signature is written in a cursive style and reads "Jennifer Smith".

Jennifer Smith
Recording Secretary



**BUDGET OPERATIONS
DECEMBER 2020**

CURRENT YEAR TAX COLLECTION DATA



**TOWN OF GRANBY
BUDGET OPERATIONS SUMMARY
DECEMBER 2020**

DESCRIPTION	ADJUSTED BUDGET	REVENUE RECEIVED	BAL DUE {EXCESS}	% REC'D	REMARKS
41010 Current Year Taxes	38,931,847	26,222,567	12,709,280	67%	Pymts. Due - July & Jan.
41020 Prior Years Taxes	220,000	176,057	43,943	80%	
41040 Interest & Liens	120,000	70,084	49,916	58%	
41060 Auto Supplement	350,000	73,115	276,885	21%	Billed - December
Property Taxes	39,621,847	26,541,823	13,080,024	67%	
43170 Spec Ed / Excess	503,911	0	503,911	0%	Pymts. Due - Feb. 75% - June Bal.
43200 Educ Cost Sharing	5,278,314	1,319,579	3,958,735	25%	Pymts. Due - Oct. 25% - Jan. 25% - Apr. Bal.
43590 Tuition - Other Towns	1,013,848	307,385	713,464	30%	School Bills for Activity
State Education Total	6,796,073	1,626,964	5,169,110	24%	
43110 Veterans Exempt GT	3,000	3,272	(272)	109%	By Assessor Appl. In Aug but receive Pymt. In Dec.
43120 Misc - State	35,332	653	34,680	2%	
43130 Telecommunications	14,000	0	14,000	0%	Pymt. Due - April
43310 State Owned Property	1,061	1,061	0	100%	Pymt. Due Oct.
43320 SS Dist Tax Relief	1,000	1,501	(501)	150%	Pymt. Due - Dec.
43340 E911 PSAP Grant	22,500	8,468	14,032	38%	Paid Qtrly. - Sept., Dec., Mar., & June
State Municipal Total	76,893	14,955	61,938	19%	
Intergovernmental Revenue	6,872,966	1,641,918	5,231,048	24%	
43615 Town Clerk Fees	200,000	192,320	7,680	96%	Statutory Collections
43620 Planning & Zoning	5,000	3,724	1,276	74%	Application Permit Fees
43630 Zoning Bd of Appeals	300	291	9	97%	Application Permit Fees
43640 Building Permits	150,000	130,457	19,543	87%	Building Permit Fees
43660 Inland Wetlands	2,000	696	1,304	35%	Permit/Apppl. Fees
43670 Short Term Investments	80,000	37,831	42,169	47%	
43680 Rents	20,000	13,280	6,720	66%	Drummer, School Rental
43690 Sale Maps & Ordinances	100	100	0	100%	
43700 Snow Plow & Grading	6,000	7,464	(1,464)	124%	Private Roads
43710 Photocopying	500	125	375	25%	
43715 Open Farm Day	2,500	0	2,500	0%	

**TOWN OF GRANBY
BUDGET OPERATIONS SUMMARY
DECEMBER 2020**

DESCRIPTION	ADJUSTED BUDGET	REVENUE RECEIVED	BAL DUE {EXCESS}	% REC'D	REMARKS
43740 Dispatch Services	31,000	31,000	0	100%	Police Bill For Dispatch Services
43745 Hay Rentals	10,000	600	9,400	6%	Haying - \$10,000
43760 Library	8,000	541	7,459	7%	Book Fines, Trust Investment
43770 Contract - Bldg. Inspection	10,100	5,050	5,050	50%	Bldg. Dept. Bills Qtrly For Services
43790 Driveway Permits	200	200	0	100%	New Const. Activity
43800 Police Photo/Lic/Permits	8,000	10,620	(2,620)	133%	
43840 Returned Check Fee	100	20	80	20%	
43990 Pay For Participation	54,000	16,144	37,856	30%	Received from BOE
					CIRMA rebate (11,702); Election Grant (7,770);
					CCM rebate (3,327.50); Reim. For post damage
					(1,106.67); Lightning strike claim (10,308.43); CTCL
46038 Miscellaneous	35,000	156,826	(121,826)	448%	Grant (5,000); CFR Grant (112,277.31)
Local Departmental Revenues Total	622,800	607,290	15,510	98%	
43980 CNEF Fund	60,728	60,728	0	100%	
43950 Transfer-in Fund Bal.	444,000	444,000	0	100%	
43955 Additional Appropriations	116,695	116,695	0	100%	For Settlement and STEAP project
Transfers In Total	621,423	621,423	0	100%	
Local Dept. Rev. & Transfer In Total	1,244,223	1,228,713	15,510	99%	
General Fund Revenues	47,739,036	29,412,454	18,326,582	62%	

**TOWN OF GRANBY
BUDGET OPERATIONS SUMMARY
DECEMBER 2020**

ACCT. #	DESCRIPTION	ADJUSTED BUDGET	EXPENSED	ENCUMBERED	UNENCUMBERED ALLOTMENT	% EXP.	REMARKS
1001	General Administration	428,220	225,116	183,363	19,740	95%	
1003	Legal Services	25,000	10,579	4,600	9,821	61%	
1005	Fringe Benefits	2,755,815	2,262,381	294,556	198,878	93%	Payment to Health Fund in Aug
1007	Town Clerk Operations	160,095	85,981	68,098	6,016	96%	
1009	Probate	4,350	4,327	0	23	99%	
1011	Contingency & Reserve	261,000	64,406	21,470	175,125	33%	
1013	Election Services	44,915	30,955	6,363	7,596	83%	
1015	Boards, Reg. Prog. & Staff Dev.	68,588	47,704	1,739	19,145	72%	
1017	Revenue Collections	128,464	63,317	47,942	17,205	87%	
1019	Property Assessment	187,056	100,870	72,096	14,090	92%	
1021	Finance Management	330,386	186,124	110,298	33,964	90%	
1023	Insurance	357,550	251,331	89,477	16,742	95%	
	General Government	4,751,439	3,333,093	900,001	518,345	89%	
2001	Building Inspection	156,480	72,893	67,813	15,774	90%	
2003	Fire Prevention	346,834	247,198	92,244	7,392	98%	
2005	Emergency Management	6,800	6,088	0	712	90%	
2007	Health Services	159,039	125,739	18,300	15,000	91%	
2009	Police Dept Administration	348,000	180,953	151,315	15,733	95%	
2011	Police Oper. & Communications	1,817,164	902,853	722,871	191,440	89%	
	Pers. & Prop. Protection	2,834,317	1,535,723	1,052,543	246,051	91%	
3001	Public Works Administration	199,030	101,549	91,536	5,944	97%	
3003	General & Equipment Maint.	1,381,625	552,992	590,602	238,031	83%	
3005	Solid Waste & Recycling	894,100	358,549	516,031	19,520	98%	
3011	Planning & Engineering	34,400	10,615	22,255	1,531	96%	
3013	Infrastructure Maintenance	681,065	285,216	272,291	123,557	82%	
	Public Works & Env.	3,190,220	1,308,920	1,492,716	388,584	88%	

**TOWN OF GRANBY
BUDGET OPERATIONS SUMMARY
DECEMBER 2020**

ACCT. #	DESCRIPTION	ADJUSTED BUDGET	EXPENSED	ENCUMBERED	UNENCUMBERED ALLOTMENT	% EXP.	REMARKS
4001	Library Services	560,300	263,328	199,521	97,452	83%	
4003	Social-Senior-Youth-Services	352,240	97,042	104,964	150,234	57%	
4005	Recreation Administration	95,200	51,214	43,897	89	100%	
4009	Community Support	3,000	0	0	3,000	0%	
	Lib., Rec., & Soc. Services	1,010,740	411,584	348,382	250,775	75%	
6001	Capital Improvement	1,818,695	1,818,695	0	0	100%	
7001	Debt Service	2,089,875	799,938	0	1,289,938	38%	Payable in August and February
	Capital & Debt Service	3,908,570	2,618,633	0	1,289,938	67%	
	Town Section	15,695,286	9,207,952	3,793,641	2,693,693	83%	
8001	Board of Education	32,043,750	15,643,166	0	16,400,584	49%	
	Board of Education	32,043,750	15,643,166	0	16,400,584	49%	
	General Fund Expenses	47,739,036	24,851,119	3,793,641	19,094,276	60%	

Granby Board of Education
FY 2020-2021
Statement of Accounts
for the period ended
December 31, 2020

Description	Budget	Expended	Encumbered	Expended & Encumbered	Balance	December Forecast after Grants
Certified Salaries:						
Administration	1,725,527	917,601	790,905	1,708,506	17,021	17,021
Regular Education	10,843,343	4,173,399	6,393,484	10,566,883	276,460	177,842
Special Education	1,817,977	785,255	1,098,515	1,883,770	(65,793)	(65,793)
Total	14,386,846	5,876,255	8,282,903	14,159,158	227,688	129,070
Substitute/Tutor/Support Salaries						
Substitutes	8,000	2,362	0	2,362	5,638	0
Sped Support (Speech, O.T. & P.T.)	446,287	196,696	239,836	436,532	9,755	8,820
Tech Support	243,417	126,934	116,543	243,477	(60)	(59)
Tutors - Regular Education	36,329	11,139	12,037	23,176	13,153	3,844
Tutors - Special Education	21,583	17,984	0	17,984	3,599	(2,975)
Total	755,616	355,114	368,416	723,530	32,086	9,630
Teaching Assistant Salaries:						
Regular Education TA	303,433	133,276	190,153	323,429	(19,996)	(21,834)
Special Education TA	1,158,928	424,301	646,687	1,070,988	87,939	85,277
Total	1,462,361	557,577	836,840	1,394,417	67,943	63,443
School Secretaries' Salaries	638,886	302,636	331,712	634,348	4,538	(1,827)
Central Office Salaries	556,894	282,412	282,716	565,128	(8,234)	(10,238)
Custodial & Maintenance Salaries	1,319,033	773,830	741,157	1,514,987	(195,954)	(162,296)
Bus Monitors	0	57,061	88,323	145,383	(145,383)	(47,370)
Total Salaries	19,119,636	8,204,884	10,932,067	19,136,951	(17,315)	(19,588)
Employee Benefits						
	5,296,197	2,605,623	2,718,916	5,324,539	(28,342)	(32,000)
Total Salaries & Employee Benefits	24,415,833	10,810,507	13,650,983	24,461,490	(45,657)	(51,588)

Granby Board of Education
FY 2020-2021

Statement of Accounts
for the period ended
December 31, 2020

Description	Budget	Expended	Encumbered	Expended & Encumbered	Balance	December Forecast after Grants
Purchased Services:						
Instructional Purchased Service	552,019	192,155	277,128	469,283	82,736	0
Administration Purchased Service	439,293	188,277	244,724	433,000	6,293	(28,000)
Maintenance Purchased Service	101,483	27,628	37,670	65,298	36,185	0
Total	1,092,794	408,060	559,521	967,581	125,213	(28,000)
Legal Services	55,000	23,629	31,371	55,000	0	0
Repairs & Maintenance:						
Instructional Repairs & Maintenance	74,599	45,225	4,963	50,188	24,411	2,000
Administration Repairs & Maintenance	8,500	0	0	0	8,500	3,000
Maintenance Repairs & Maintenance	434,698	236,799	109,364	346,163	88,535	12,256
Total	517,797	282,024	114,327	396,351	121,446	17,256
Transportation:						
Transportation Regular Education	907,393	301,161	607,171	908,332	(939)	10,706
Transportation Special Education	704,616	58,853	600,159	659,012	45,604	94,251
Transportation Vocational Tech	89,268	22,957	58,715	81,672	7,596	10,818
Total	1,701,276	382,971	1,266,045	1,649,016	52,260	115,775
Insurance Property & Liability	102,700	76,406	24,160	100,566	2,134	0
Communications	91,781	40,799	34,033	74,831	16,950	0
Tuition:						
Tuition Special Education	1,469,896	504,147	1,120,371	1,624,518	(154,622)	(200,813)
Tuition Adult Education	11,967	10,016	0	10,016	1,951	1,951
Total	1,481,863	514,163	1,120,371	1,634,534	(152,671)	(198,862)
Conference & Travel Expense	73,131	6,872	3,345	10,217	62,914	5,000

Granby Board of Education
FY 2020-2021
Statement of Accounts
for the period ended
December 31, 2020

Description	Budget	Expended	Encumbered	Expended & Encumbered	Balance	December Forecast after Grants
General Supplies:						
General Supplies Regular Education	317,570	139,813	57,662	197,475	120,095	39,469
General Supplies Special Education	27,316	7,529	5,688	13,217	14,099	0
General Supplies Administration	80,976	47,015	19,078	66,092	14,884	21,160
General Supplies Maintenance	141,372	198,401	8,799	207,201	(65,829)	0
Total	567,234	392,758	91,226	483,985	83,249	60,629
Electricity	409,049	142,335	246,070	388,405	20,644	15,000
Fuel/Natural Gas	156,352	20,737	147,742	168,480	(12,128)	(13,000)
Textbooks/Workbooks	140,217	73,672	4,695	78,367	61,850	0
Library/Media Center	63,336	33,509	10,319	43,828	19,508	0
Software	321,922	257,004	51,856	308,859	13,063	0
Dues & Fees	50,446	33,844	2,719	36,564	13,882	0
Replacement Equipment:						
Replacement Equip Instructional	2,500	67	0	67	2,433	0
Replacement Equip Administration	6,000	0	0	0	6,000	2,000
Total	8,500	67	0	67	8,433	2,000
Student Activities	794,519	220,688	172,818	393,507	401,012	13,500
Total General Fund	32,043,750	13,720,047	17,531,601	31,251,648	792,102	(62,290)
SPED	5,729,962				SPED	(121,232)
GEN ED	26,313,788				GEN ED	58,942
Quality & Diversity	982,910	512,495	306,612	819,106	163,804	

Granby Board of Education
FY 2020-2021
Statement of Accounts
for the period ending
December 31, 2020
For Selected Special Education Accounts

II. Expenditures	FY20-21 Budget	Expended & Encumbered	Balance	December 2020 Forecast	Change from Last Month Forecast	Grant Fund Application CRF	December Forecast after Grants
Legal Expense	27,500	27,500	0	0	0	0	0
Special Education Certified Staff	1,817,977	1,883,770	(65,793)	(65,793)	(2,833)	0	(65,793)
Teacher Assistants	1,158,928	1,070,988	87,939	85,277	5,330		85,277
Special Education Tutors	21,583	17,984	3,599	(2,975)	(7,045)		(2,975)
Evaluation, Therapy & Contracted Services	83,176	87,315	(4,139)	(40,000)	0		(40,000)
Sped Support (Speech, O.T., & P.T.)	446,287	436,532	9,755	8,820	0		8,820
Special Ed Transportation	704,616	659,012	45,604	74,958	70,964	(19,293)	94,251
Out of District Tuition	1,469,896	1,624,518	(154,622)	(200,813)	17,590		(200,813)
Total Selected Special Education Accounts	5,739,962	5,807,618	(67,656)	(140,525)	84,007	(19,293)	(121,232)

Granby Board of Education

FY 2020-2021

Statement of Accounts

for the period ending December 31, 2020

I. Revenue	FY 2020-2021 Budget	Currently Anticipated	Received To Date	Full Year Forecast December	Changes from Last Month Forecast
Reg. Tuition from other Towns	600,769	587,742	300,385	(13,027)	0
SPED Tuition from other Towns	413,079	456,273	0	43,194	0
SDE Excess Cost Reimbursement	503,911	427,048	0	(76,863)	(30,177)
Rental Fees	14,745	0	0	(14,745)	0
Pay for Participation	54,000	18,100	16,144	(35,900)	0
Sub Total	1,586,504	1,489,163	316,528	(97,341)	(30,177)

January 17, 2021

To the Members of the Boards of Selectmen, Education, and Finance

In lieu of the Three Board meeting that the pandemic precludes from occurring in its usual form, I write to acknowledge receipt from both of the operating boards of the Plus One budget submissions from their respective top administrators. At this juncture we await their refinement as the ongoing process unfolds. Key components in shaping the overall will soon become available, including an update on the health plan rate requirements, growth in the Oct 1, 2020 Grand List, and the state revenue picture as reflected in the Governor's budget which traditionally comes out on the first Wednesday in February.

All else held equal – the impact of the Plus One operating budget projections if fully funded as they stand for FY22 would call for a tax rate change of 2.5% or an additional use of \$1 million dollars from reserves beyond that already contemplated in our last worksheet from September. The former is DOA and the latter a bridge too far.

Since last May the Board of Finance has stated its intent to hold the mill rate flat again for FY22, given the then anticipated and now very real negative impact of the pandemic on the economy going into 2021, on the overall family income picture, and on businesses large and small that employ the people of Granby. That target still holds. While the challenges to both operating budgets given the pandemic are not insignificant, and while we don't anticipate raising that mill rate at this unique point in time, we will consider a stronger use of General Fund than initially projected to meet more of the forecast needs as outlined in the Plus Ones.

We look to meet the challenge of picking up the OPEB expense within the next budget, and both have referenced the amounts called for within the Plus Ones. We have been fortunate for years to have been able to cover it internally but now it has grown to be much more of a challenge than it initially was. We recognize as well the case being made for additional special education support given the pandemic.

That said, we understand fully that any significant use of the General Fund is not a one year gambit as it has multi-year consequences. In the subsequent years one must draw the same additional amount from reserves just to stay even and therefore deplete reserves for operating, or gradually drop the extraordinary use by picking it up in the mill rate over time. While we approach this challenge fiscally strong, we look to remain so long-term.

As this process unfolds, it is incumbent upon each of us to be cognizant of both the needs and constraints we face in meeting the needs of the townspeople of Granby.

Michael B Guarco Jr
Chairman – Board of Finance

	FY17 (Adopted)	FY18 (Adopted)	FY19 (Adopted)	FY20 (Adopted)	FY21	FY22	FY23	FY24	FY25	FY26
Expenditures (BOS)	Capital \$11M									
Operating	10,360	10,475	10,789	11,319	11,739	11,974	12,334	12,705	13,087	13,480
	2.99%	1.11%	2.99%	4.91%	3.71%	2.00%	3.00%	3.00%	3.00%	3.00%
Other										
Existing Debt	3,653	3,545	3,436	2,777	2,040	1,378	1,336	1,289	1,245	1,202
New Debt Service					50	400	689	800	920	900
CNEF	178	0	0	0	0	0		0	0	0
ED Fund	0	0	0	0	0	0	0	0	0	0
Small Cap	1,150	1,350	1,375	1,450	1,750	1,800	1,850	1,900	1,950	2,000
TRB				86						
Subtotal (Other)	4,981	4,895	4,811	4,313	3,840	3,578	3,875	3,989	4,115	4,102
	-3.03%	-1.72%	-1.71%	-10.35%	-10.96%	-6.82%	8.30%	2.94%	3.15%	-0.31%
BOS Subtotal	15,341	15,370	15,600	15,632	15,579	15,552	16,209	16,694	17,202	17,582
	0.95%	0.18%	1.49%	0.20%	-0.33%	-0.17%	4.22%	2.99%	3.04%	2.20%
Expenditures (BOE)										
Operating	28,433	28,658	29,656	31,134	32,044	33,067	34,060	35,083	36,138	37,224
BOE Subtotal	28,433	28,658	29,656	31,134	32,044	33,067	34,060	35,083	36,138	37,224
	-1.00%	0.79%	3.48%	4.98%	2.92%	3.19%	3.00%	3.00%	3.00%	3.00%
Total Expenditures	43,774	44,028	45,256	46,766	47,623	48,619	50,269	51,777	53,340	54,806
	-0.31%	0.58%	2.78%	3.33%	1.83%	2.09%	3.39%	2.99%	3.01%	2.74%
Revenue										
Property Tax	34,567	35,199	36,935	38,311	38,943	39,430	40,780	42,133	43,745	45,417
%GL			(includes both growth & reval)		Grand list growth					
	0.58%	0.60%	1.36%	1.44%	1.65%	1.25%	0.90%	0.90%	0.80%	0.80%
%Mill	1.99%	2.21%	1.98%	2.38%	0.00%	0.00%	2.50%	2.50%	3.00%	3.00%
										0
Auto, etc	634	615	620	660	690	690	690	690	690	690
Intergovernmental	6,928	6,441	6,136	6,613	6,873	6,798	6,723	6,648	6,573	6,498
Debt Rev	0	0	0	0	0	0	0	0	0	0
Local Rev	645	541	615	582	622	622	622	622	622	622
Use of GF Surplus	1000	1050	950	600	435	479	346	614	595	562
Use of CNEF	0	182	0	0	60	0	0	0		
Capital Offset(Gap)	0	0	0	0	0	0	689	800	920	900
Addition Feed (Gap)						600	419	270	195	117
Total Revenue	43,774	44,028	45,256	46,766	47,623	48,619	50,269	51,777	53,340	54,806
	-0.31%	0.58%	2.78%	3.33%	1.83%	2.09%	3.39%	2.99%	3.01%	2.74%

	FY17 (Adopted)	FY18 (Adopted)	FY19 (Adopted)	FY20 (Adopted)	FY21	FY22	FY23	FY24	FY25	FY26
Expenditures (BOS)	Capital \$11M									
Operating	10,360	10,475	10,789	11,319	11,739	11,974	12,334	12,705	13,087	13,480
	2.99%	1.11%	2.99%	4.91%	3.71%	2.00%	3.00%	3.00%	3.00%	3.00%
Other										
Existing Debt	3,653	3,545	3,436	2,777	2,040	1,378	1,336	1,289	1,245	1,202
New Debt Service					50	400	689	800	920	900
CNEF	178	0	0	0	0	0		0	0	0
ED Fund	0	0	0	0	0	0	0	0	0	0
Small Cap	1,150	1,350	1,375	1,450	1,750	1,800	1,850	1,900	1,950	2,000
TRB				86						
Subtotal (Other)	4,981	4,895	4,811	4,313	3,840	3,578	3,875	3,989	4,115	4,102
	-3.03%	-1.72%	-1.71%	-10.35%	-10.96%	-6.82%	8.30%	2.94%	3.15%	-0.31%
BOS Subtotal	15,341	15,370	15,600	15,632	15,579	15,552	16,209	16,694	17,202	17,582
	0.95%	0.18%	1.49%	0.20%	-0.33%	-0.17%	4.22%	2.99%	3.04%	2.20%
Expenditures (BOE)										
Operating	28,433	28,658	29,656	31,134	32,044	33,067	34,060	35,083	36,138	37,224
BOE Subtotal	28,433	28,658	29,656	31,134	32,044	33,067	34,060	35,083	36,138	37,224
	-1.00%	0.79%	3.48%	4.98%	2.92%	3.19%	3.00%	3.00%	3.00%	3.00%
Total Expenditures	43,774	44,028	45,256	46,766	47,623	48,619	50,269	51,777	53,340	54,806
	-0.31%	0.58%	2.78%	3.33%	1.83%	2.09%	3.39%	2.99%	3.01%	2.74%
Revenue										
Property Tax	34,567	35,199	36,935	38,311	38,943	39,580	40,899	42,253	43,869	45,534
%GL			(includes both growth & reval)		Grand list growth					
	0.58%	0.60%	1.36%	1.44%	1.65%	1.25%	0.90%	0.90%	0.80%	0.80%
%Mill	1.99%	2.21%	1.98%	2.38%	0.00%	0.38%	2.41%	2.39%	3.00%	2.98%
										0
Auto, etc	634	615	620	660	690	690	690	690	690	690
Intergovernmental	6,928	6,441	6,136	6,613	6,873	6,798	6,723	6,648	6,573	6,498
Debt Rev	0	0	0	0	0	0	0	0	0	0
Local Rev	645	541	615	582	622	622	622	622	622	622
Use of GF Surplus	1000	1050	950	600	435	479	346	614	595	562
Use of CNEF	0	182	0	0	60	0	0	0		
Capital Offset(Gap)	0	0	0	0	0	0	689	800	920	900
Addition Feed (Gap)						450	300	150	71	
Total Revenue	43,774	44,028	45,256	46,766	47,623	48,619	50,269	51,777	53,340	54,806
	-0.31%	0.58%	2.78%	3.33%	1.83%	2.09%	3.39%	2.99%	3.01%	2.74%

TOWN OF GRANBY

MEMORANDUM

DATE: January 25, 2021

TO: Board of Finance

FROM: John D. Ward, Town Manager



REGARDING: BOS Plus-One Budget for Fiscal Year 2021-2022

Many years ago, the town (BOS, BOE, and BOF) adopted a Guideline Budget process that included a call for a "Plus-One Budget". The Budget Guideline process calls for the Selectmen and the Board of Education to meet with the Board of Finance to review expenditure needs and fund balance expectations. The guideline process indicates for it to take place in December. Once the ongoing needs are reviewed, a "preliminary" guideline is given to the boards from the Board of Finance. A finalized guideline is then adopted in February when more detailed revenue and expenditure information is available.

Following past suggestions from the Selectmen to develop a budget that will sustain town operations, I developed a Plus-One budget that shows budget expectations for salary and wages for employees, including step increases; preliminary cost estimates for employee benefits, and items of a contractual nature or deemed necessary to adequately maintain operations.

2021-2022 FISCAL YEARS ALL AMOUNTS IN THOUSANDS

EXISTING ITEMS

<u>ITEM</u>	<u>FY20 BUDGET</u>	<u>FY21 BUDGET</u>	<u>FY22 BUDGET</u>	<u>+(-) CHANGE IN FY22 BUDGET</u>	<u>COMMENT CHANGE IN FY22</u>
Existing Salaries and Wages for Full and Part-time	\$5,494	\$5,225	\$5,311	\$86	Increases were in contingency
Health Insurance	\$1,404	\$1,568	\$1,715	\$147	10% increase
Pension & ICMA, Life Insurance and Long Term Disability	\$643.69	\$712.81	\$695.54	(\$17.27)	New hires saving
Contingency & Reserve Misc. Exp	\$183.53	\$213.00	\$210	(\$3)	\$50 for misc. contingency \$32 for Goman & York, and \$35 for Kearns
Insurance-Business Package.	\$133.90	\$137.95	\$150.57	\$12.62	Max. 3% increase, plus added insurances

Insurance-Business Package.	\$133.90	\$137.95	\$150.57	\$12.62	Max. 3% increase, plus added insurances
Insurance-Workers Comp.	\$202.50	\$208.60	\$210.00	\$1.40	Max. 5% increase
Fire Dept	\$308.60	\$311.83	\$315.72	\$3.89	LAFD 1.25% increase
Health Services FVHD	\$68.70	\$73.94	\$74.80	\$0.86	Estimated – final amount unknown
Health Services Granby, Ambulance	\$15	\$15	\$20	\$5	Requested to increase
Contribution to Emergency Mgmt Fund	\$6	\$6	\$7.92	\$1.92	5hrs/wk to 10hrs/wk, a portion will be covered by Grant
Payment to Dog Fund	\$7.50	\$5	\$10	\$5	The fund is in the red at the year-end of FY21
Training Materials	\$3	\$2	\$4.56	\$2.56	Taser cartridges for training
Misc. Expenditures in Police Operations Dept.	\$0	\$0	\$2	\$2	Officers Mental Health Exam to comply with Police Accountability Act
Salt	\$97	\$99	\$93	(\$6)	Lower cost
Gasoline	\$54	\$54	\$48.6	(\$5.40)	Lower cost
Diesel Fuel	\$38	\$38.28	\$37.62	(\$0.66)	Lower cost
Equipment Parts	\$54	\$58	\$60	\$2	Increase due to demand and price increase
Tree Work	\$23	\$28	\$28	\$0	No increase
Solid Waste & Recycling Collection	\$464.60	\$477.10	\$493.93	\$16.83	Increase due to contractual obligation and new homes
Tipping Fees	\$290.50	\$318.50	\$333.33	\$14.83	Increase due to contractual obligation and new homes
Paper & Cleaning Supplies	\$15	\$15	\$18.36	\$3.36	Increase due to pandemic
Fuel Oil/Gas	\$55	\$63	\$60	(\$3)	Decrease in usage
Electricity/Gas Conversion	\$183	\$173	\$170.40	(\$2.60)	Decrease due in gas conversion
Building Repairs	\$47	\$47	\$45.68	(\$1.32)	Slight decrease
IT Operations	\$0	\$25	\$42	\$17	Increase in IT requests

The above chart reflects approximately \$283,020 or 2.41% as **minimal** requirements for existing town operational needs in the fiscal year 2021-22, which is 0.42% more than the Plus-One Budget presented to BOF in December 2020. The increases are 1. \$27,078 for pension ADC, and 2. \$32,000 for Goman & York realtor fee. It may again be possible to hold close to that amount without service reductions. Note that departmental budgets have not yet been completely developed; therefore, the amount shown above is preliminary and somewhat in line with a Plus-One budget guideline process.

OPEN ITEMS OF CONCERN

Town Aid Road Grant Funding and LoCIP have not been authorized by the Legislature or Bond Commission for the fiscal year 2021.

- Human Resource Services – loss of human resource full-time person
- Police Department – Additional officers, needed for proper staffing levels
- Staffing for all departments – need to plan for future needs in general
- IT – currently reviewing the estimated cost of developing an IT department for ongoing and future needs

pc: Kimi Cheng



To: Board of Finance
From: Jordan E. Grossman, Ed.D., Superintendent of Schools
Date: January 21, 2021
Re: Adopted FY22 Plus One Budget

Each year, the Board of Education (BOE) develops and submits budget projections to the Board of Finance (BOF) for use in the budget guideline process. The first year of operating budget projections is typically the most accurate. Longer-range projections are based on enrollment projections, district priorities and broad assumptions that can vary over time. These projections, along with small capital and large capital needs, will be forwarded to the Capital Program Priorities Advisory Committee (CPPAC) for use in long-range planning. The CPPAC submission has three parts: Plus One/Operating Budget Projections (five years), Small Capital Projections (ten years) and Large Capital Projections (ten years). Upon adoption by the Granby BOE, this document is forwarded to the BOF and CPPAC for use in establishing budget guidelines and long-range planning. For BOE planning, the five-year projections of the Quality & Diversity Fund are enclosed.

The Plus One Budget gives the BOE a preliminary look at the administration's initial priorities, planning and challenges for the FY22 Budget. Items listed under Staff or Notables are funded through the Operating Budget unless otherwise noted. The Plus One Budget for the next five years supports the Board's long-term goals and recognizes the state's economy and the uncertainty of school and municipality funding. Over the last five years (FY17:FY21), in response to declining enrollment and realized efficiencies, operating budgets have had an average increase of less than 2.3%.

The Plus One Budget is developed based upon the following adopted Board of Education Goals:

Student Learning and Achievement

Improve student achievement, academic performance and opportunity at all grade levels and for all ability levels and decrease achievement gaps on the path to college and career readiness.

Community Engagement

Enhance communication and build trusting relationships with all stakeholders.

Safety and Social Emotional Well-Being

Foster a safe and positive social emotional environment for everyone.

Budget Development and Fiscal Management

Practice responsible budget development and management through transparency and maximize available financial resources through a balance of fiscal discipline and innovative educational investments.

Embracing Diversity

Adopt and promote strong instructional, curricular and leadership practices that embrace and advance knowledge and acceptance of human diversity and that eliminate bias.

Professional Learning

Develop the instructional skills and strategies of our teaching staff through ongoing, meaningful and systemic professional learning opportunities.

Assumptions

- BOF Unapproved
Guideline: 1.5%
- Retirements: One (1) certified employee – certified salary savings of \$28K.
- Health Benefits: 5.5% cost change vs. FY21 and includes census changes and a rate increase of 10%.

- **Transportation:** One (1) new bus equipped with a lift replaces the existing bus with a lift. Includes a 3% increase in the bus contract. Fuel prices and insurance costs are steady. Elimination of summer bus credits resulted in an increase compared to the FY21 budget of 5.2% (\$48K).
- **Salaries:** Negotiated salaries adjusted for anticipated retirements -0.09%; 3.9% Administrators; 2.52% Teachers and a placeholder of 3.0% for remaining employees.
- **Utilities:** Oil @ \$2.03 per gallon. Electricity @ \$.073 cents/kwH for generation.
- **Special Education:** Increased over FY21 Budget by \$495K. Special education represents 19.79% of the total budget.
- **Fees/tuition:** 0% increase in pre-school tuition as well as rental fees for facilities.
- **Enrollment:** FY22 PK-12 enrollment (1,779) reflects an increase of 56 students*.
*Note that out of these 56 students 36 were homeschooled in FY21.
- **Quality & Diversity:** Maintain five-year positive balance and continue to transition kindergarten personnel into operating budget.
- **New Requirement:** Other Post-Employment Benefits (OPEB) contribution \$253,172 for FY22 represents an increase of 0.79%

Based on the above assumptions, this year's Plus One Budget: 3.71% without the OPEB contribution:

2.24% Base (without OPEB)
1.05% Special Education
0.15% Q&D to Operating Budget
0.36% All other line items
-0.09% Retirement savings

Based on the above assumptions, the FY22 Plus One Budget: 4.50% with the OPEB contribution (0.79%).

Pandemic-Related Expenses:

In the event that extraordinary measures are required in order to continue in-person learning during the COVID-19 pandemic, the following expenses are anticipated:

\$60,000 Additional cleaning supplies
\$285,250 Additional custodial staff

These items are not listed in the FY22 Plus One Budget; however, including these items would increase the budget by 1.08%. These expenses are not expected to recur in the annual budget for Granby Public Schools. The intention would be to request an additional appropriation, if necessary, rather than increase the annual budget and thereby artificially inflating the required minimum budget requirement (MBR) set forth by state statute.

Enrollment

District enrollment is projected to remain steady over the next three years. By FY26, enrollment is projected to increase by 58 students (3.26%). PK-12 district enrollment of 1,779 in FY22 reflects an increase of 56 students from FY21. Class sizes in most grades will be comparable to DRG and state averages.

	Actual	Projected				
	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
PK-2	369	416	428	453	445	441
3-5	346	351	378	380	392	398
6-8	436	431	402	380	376	400
9-12	572	581	582	632	628	598
Total PK-12	1,723	1,779	1,790	1,845	1,841	1,837

FY22 Small Cap Budget Summary

	<u>Existing Lease Commitments</u>	<u>FY22 Spending</u>	<u>Small Cap Total</u>
Furniture, Fixtures & Equipment		\$52,378	\$52,378
Maintenance		\$382,264	\$382,264
Technology*	\$273,395	\$30,575	\$303,970
Transportation*	<u>\$257,767</u>	<u>\$13,621</u>	<u>\$271,388</u>
Totals	\$531,162	\$478,838	\$1,010,000

*Technology expenses of \$303,970 will support existing leases and new FY22 purchases of \$276,099.
Transportation expenses of \$271,388 will support existing leases and new FY22 purchases of \$123,000.

Operating Budget Projections without OPEB

	<u>FY20B</u>	<u>FY21B</u>	<u>FY22P</u>	<u>FY23P</u>	<u>FY24P</u>	<u>FY25P</u>	<u>FY26P</u>
Operating Sub-Total	\$31,134,619	\$32,043,750	\$33,231,301	\$34,659,070	\$36,185,884	\$37,557,102	\$39,016,846
	4.99%	2.92%	3.71%	4.30%	4.41%	3.79%	3.89%

B=Budget
P=Projected

Operating Budget Projections with OPEB

	<u>FY20B</u>	<u>FY21B</u>	<u>FY22P</u>	<u>FY23P</u>	<u>FY24P</u>	<u>FY25P</u>	<u>FY26P</u>
Operating Sub-Total	\$31,134,619	\$32,043,750	\$33,484,473	\$34,977,924	\$36,505,884	\$37,887,102	\$39,356,846
	4.99%	2.92%	4.50%	4.46%	4.37%	3.78%	3.88%

B=Budget
P=Projected

Quality & Diversity (Q&D) Budget Projections

Funds received from the Open Choice Program are deposited into a town revolving Q&D account established by the BOF. Expenditures are used to fund magnet school tuitions and transportation, academic and social support for Open Choice students, efforts to reduce achievement gaps, and enrichment activities for all Granby students.

	<u>FY20A</u>	<u>FY21F</u>	<u>FY22F</u>	<u>FY23P</u>	<u>FY24P</u>	<u>FY25P</u>	<u>FY26P</u>
Expenditures	\$929,384	\$867,535	\$1,032,236	\$867,543	\$918,903	\$921,106	\$956,641

A=Actual
F=Forecast
P=Projected

2021-2022 School Year

FTEs		
Operating	Q&D	Net
+6.05	-2.0	+4.05

Staff

A net +4.05 FTEs are included in the FY22 Plus One Budget. Proposed funding for these positions are represented in the operating budget. Salaries for FTEs are shown below. Benefits are included where applicable.

1. Classroom Teacher (**Kelly Lane**): Grade 2 Teacher to meet the needs of the current class size and sections for Grade 1 (1.0 FTE @ \$82,789, includes benefits).
2. Two (2) Kindergarten Teaching Assistants (**Kelly Lane**) moved from the Q&D Budget into the operating budget (2.0 FTEs @ \$47,360).
3. K-5 Special Education Instructional Coach (**Kelly/Wells**): To assist with the increasing caseload of special education students and to oversee some of the district programming decisions made at the elementary level while still maintaining a small teaching caseload (1.0 FTE @ \$82,789, includes benefits).
4. Strings Teacher (**Wells Road**): Expansion of the Strings Program to Grade 5 students (0.1 FTE @ \$5,564).
5. Reduction of one teacher (**Middle School**): Reduction of one teacher at the middle school due to implementation of new schedule (-1.0 FTE @ \$82,789).
6. Social Worker (**Middle School/High School**): Additional 0.50 FTE Social Worker positions at the middle school (0.25 FTE) and high school (0.25 FTE) (0.50 FTE @ \$31,562).
7. Teaching Assistants (**Kelly/Middle School/High School**): To accommodate current students, new to the district since the prior year budget was passed as well as preschool students in need of significant support moving up to Kindergarten (2.0 FTEs @ \$55,140).
8. Certified Occupational Therapy Assistant (**District**): Increase 0.25 FTE in this position to service the increase in students requiring occupational therapy across the district (0.25 FTE @ \$10,511).
9. Wilson Reading Tutor (**District**): To accommodate students with Dyslexia throughout the district (0.2 FTE @ \$6,741).

Notables

1. Elementary Content Area Specialist (**Kelly Lane**): This position will support the operation of school-based needs, such as, STAR and BAS data review; discipline support; creation of elementary scheduling; and SRBI support and scheduling (\$3,791).
2. School Improvement Team (**Kelly Lane**): This team will meet monthly to identify the school's efforts to improve student performance and reach the educational goals and function of the school community (\$3,000).
3. Social/Emotional Learning (SEL) (**Kelly Lane**): To continue the SEL work at the school level. All teachers will receive the initial Responsive Classroom training to support the Tier I social/emotional work (\$5,370 Title II Grant).
4. School Improvement Team (**Wells Road**): This team will meet monthly to identify the school's efforts to improve student performance and reach the educational goals and function of the school community (\$2,000).
5. PSAT Testing (**Middle School**): Expansion of the PSAT administered to Grade 8 students in order to monitor progress towards ultimate goals of School Day SAT in spring of Junior year (\$4,160).

2021-2022 School Year (Cont'd)

6. English New Texts (**High School**): To support rigorous literacy development for English 9 (\$11,314).
7. DECA Program (**High School**): The stipend for this club advisor was previously taken out of Perkins Grant funds as the grant stipulates that the district pick up the stipend after 2 years (\$1,158).
8. ServSafe Certification (**High School**): To allow students to certify and obtain jobs in the food service industry in high school or in college (\$1,700).
9. Professional Development (**High School**): To provide AP Training for Exploration of College and Career Pathways, AP Spanish Language and Culture, AP Capstone Seminar Training (\$7,470).
10. AP Summer Boot Camp (**High School**): One-week academic enrichment camp for students who are enrolling in Advanced Placement courses. Led by current AP teachers, the AP Summer Boot Camp is designed to help students prepare and practice the skills necessary for success in these rigorous courses (\$4,398 Q&D, Summer School).
11. Football (**High School**): Seventh year of additional funding of football program (\$5,000).
12. K-12 Music Content Area Specialist (**District**): This position will provide oversight over the K-12 Music Program (\$3,791).
13. Minority Teacher Recruitment Program (**District**): To increase minority staff members by participating in the CREC Minority Teacher in Residence Program (\$65,750 Q&D).

2022-2023 School Year

Staff

FTEs		
Operating	Q&D	Net
+8.1	-3.3	+4.8

1. Special Education Teacher (**Kelly Lane**): Reallocation of a Behavioral Specialist with a Special Education Teacher focusing on behavioral issues (1.0 FTE).
2. Two (2) Kindergarten Teaching Assistants (**Kelly Lane**) moved from the Quality & Diversity Budget to the Operating Budget (2.0 FTE @ \$48,000).
3. Instructional Technology Coach (**Kelly/Wells**): To directly support teachers in reading, writing and social studies instruction and curriculum. Assigned to one elementary building along with an existing coach under STEM working in math and science (1.0 FTE @ \$85,273, includes benefits).
4. Strings Teacher (**Middle School**): Expansion of strings program to include middle school orchestra (0.4 FTE @ \$23,211).
5. Teen Leadership (**High School**): Teen Leadership is a 21st Century skills half-year course designed to promote leadership, improve school climate, increase student collaboration, improve decision making skills and community involvement, and promote increased equity (0.2 FTE @ \$12,105).
6. Wellness Teacher (**High School**): To support a half year of Wellness for Grade 11 students which includes PE and Health (0.2 FTE @ \$12,105).
7. Intensive Programming for Social/Emotional Learning (**High School**): Permanently staffed and dedicated space on GMHS campus. This classroom will be available during the school day to students assigned to this program. The classroom staff will provide intervention, instruction and support to prepare a student's return to core academic or elective class that the student needed to leave that day. (2.0 FTE @ \$0 reallocation of expenses for 1 certified staff and 1 teaching assistant).
8. Social Workers (**District**) moved from the Quality & Diversity Budget to the Operating Budget (1.3 FTEs @ \$95,323).

2022-2023 School Year (Cont'd)

Notables

1. Library Carpet Replacement (**Kelly Lane**): \$25,000
2. Architectural Fee for Exterior Tile Replacement (**Wells Road**): \$19,000
3. Remove Trees along Driveway and Install Lighting (**Wells Road**): \$40,000
4. Continuation of Playground Reconfiguration (**Wells Road**): \$11,500
5. Air Condition in the Gymnasium (**Wells Road**): \$125,000*
*Large Cap Item
6. Strings (**Middle School**): Instrument storage, repairs, supplies, and music (\$6,000).
7. Replace Office Carpet with Vinyl Composite Tile (**Middle School**): \$15,000
8. Musical Instruments (**Middle School**): \$5,300
9. PE Fitness Equipment (**Middle School**): \$2,350
10. Professional Development (**High School**): To provide professional development for Teen Leadership and Practical Math Applications (\$2,250).
11. School-Based Enterprise School Store (**High School**): To provide realistic and practical learning experiences that reinforce classroom instruction in marketing classes and to help students prepare for DECA competitions (\$5,000).
12. Tabletop Fridge, Freezer, Ice maker, and Water Bath for Science Prep Room (**High School**): \$1,200
13. Saniglaze Bathrooms (**High School**): \$30,000
14. Aluminum Stage with Ramp for Graduation (**High School**): \$40,000
15. Roof Replacement (**Central Services**): \$45,000
16. Replacement Athletic Equipment (**High School**): \$15,000
17. Replacement stools and desks (**High School**): \$7,850
18. Auditorium Sound Booth Equipment (**High School**): \$1,400

2023-2024 School Year

FTEs		
Operating	Q&D	Net
3.2	0	3.2

Staff

1. Strings Teacher (**Middle School**): Expansion of the strings program to Grade 7 (0.2 FTE @ \$12,105).
2. Instructional Technology Coach (**Middle School/High School**): To directly support teachers in reading, writing and social studies instruction and curriculum. Assigned to one elementary building along with an existing coach under STEM working in math and science (1.0 FTE @ \$85,273, includes benefits).
3. Classroom Teachers (**District**): Potential increase in Classroom Teachers due to increased enrollment (2.0 FTE @ \$121,046).

Notables

1. Parking Lot Extension (**Kelly Lane**): \$15,000
2. Saniglaze Bathrooms (**Kelly Lane**): \$20,000
3. Air Conditioning in Gymnasiums (**Kelly Lane/Middle School/High School**): \$400,000*
*Large Cap Item
4. PE Fitness Equipment (**Middle School**): \$2,350

2023-2024 School Year (Cont'd)

5. Auditorium Stage Replacement (**High School**): \$10,000
6. Replacement Athletic Equipment (**High School**): \$10,000
7. Landing System for High Jump (**High School**): \$8,000
8. Bass Drum with Stand (**High School**): \$2,000
9. Auditorium Sound Booth Equipment (**High School**): \$1,500

2024-2025 School Year

Staff

FTEs		
Operating	Q&D	Net
+0.2	0	+0.2

1. Strings Program Expansion (**Middle School**): Expansion of strings program Grade 8 (0.2 FTE @ \$12,625).

Notables

1. Courtyard Paver Replacement (**Kelly Lane**): \$38,000
2. Gym Rubber Floor Replacement (**Wells Road**): \$45,000
3. Saniglaze Bathrooms (**Wells Road**): \$20,000
4. Strings Program Expansion (**Middle School**): Instrument storage, repairs, supplies, and music (\$6,300).
5. Auditorium Light/Sound Booth Equipment (**High School**): \$1,600

2025-2026 School Year

Staff

FTEs		
Operating	Q&D	Net
0	0	0

There are no staff increases projected at this point in time.

Notables

1. Switchover to Propane (**Kelly/Wells**): \$500,000*
*Large Cap Item
2. Replacement Athletic Equipment (**High School**): \$15,000
3. Auditorium Sound Booth Equipment (**High School**): \$2,000
4. PE Fitness Equipment (**Middle School**): \$2,350

Funded FY22 Small Cap

Furniture, Fixtures & Equipment

\$52,378

1. Four (4) Stand-Up Desks for World Language (HS \$1,000)
2. Three (3) Stand-Up Desks for Art/Music (HS \$1,200)
3. Jazz Guitar Amplifier (HS \$1,200)
4. Washer & Dryer for PE & Athletics (pinnies, trainer towels, uniforms) (HS \$1,200)
5. Three (3) Router Laser Machines for Technology Education (HS \$3,447)
6. Three (3) Router Laser Machine Kits (HS \$1,497)
7. Amplifier (HS \$1,650)
8. Auditorium Sound Booth Equipment (HS \$6,000)
9. Heated Holding Cabinet for Cafeteria (HS \$5,284)
10. Chimes/Tubular Bells (HS \$3,900)
11. Replacement Equipment for Athletic Dept. (HS \$5,000)
12. Replacement of Delta Band Saws (MS \$3,650)
13. Replacement of Delta Drill Press Saw (MS \$2,100)
14. Tenor Saxophone (MS \$1,750)
15. Playground Reconfiguration (WR \$13,500)
(add sails for shade, blacktop area for basketball and additional apparatus)

Maintenance

\$382,264

1. Staircase Building #1 Pinch Point (partial cost) (HS \$138,000)
2. ADA Compliance of Science Classroom (partial cost) (HS \$8,000)
3. Security Panel (Original to the building-proprietary) (HS \$11,000)
4. Architectural and Engineering for Press Box (HS \$10,000)
5. Saniglaze Bathrooms (MS \$20,000)
6. Loading Dock Concrete Repair (MS \$25,000)
7. Fire Alarm Panel Upgrade (MS \$5,000)
8. Security Panel (WR \$20,000)
9. Fire Alarm Panel (WR \$5,000)
10. Fire Alarm Panel (KL \$22,000)
11. Security Panel w/Pull Stations (KL \$5,000)
12. Flooring Blister Repair for 3 Classrooms (KL \$15,000)
13. Painting (District \$15,000)
14. Catch Basin Repair and Paving (District \$35,000)
15. Emergency Roof Repairs (District \$28,264)
16. Emergency Repairs (District \$20,000)

Funded FY22 Small Cap (Cont'd)

Technology

\$266,753

Amortization of lease for \$276,099 of new technology will be \$30,575, in addition to \$273,394 for existing leases which results in a total FY22 expenditure of \$303,970.

Purchases (\$12,522)

1. Nine (9) touchscreen laptops and two (2) printers for Math Dept. (HS \$11,100)
2. Three (3) 3D Printers for Technology Education Department (HS \$1,422)

Replacement of Existing Technology (\$241,577)

1. Thirteen (13) iPads (Pupil Services \$5,000)
2. Servers (CS /HS \$16,266)
3. Switches (CS/HS/CWR \$13,625)
4. Security Cameras (CS/KL/WR/MS/HS \$12,000)
5. Printers (CS/WR/KL/MS/HS \$3,770)
6. Laptops (CS/PS/HS \$9,500)
7. Ten (10) Interactive Displays Middle School Classrooms (\$42,308)
8. Ten (10) Interactive Displays High School Classrooms (\$ 42,308)
9. Replacement Computers for Middle School Tech Ed Lab (\$25,200)
10. Replacement Computers for High School Electronics Lab (\$21,600)
11. Central Services Phone System Replacement (\$20,000)
12. Kelly Lane Primary School Phone System Replacement (30,000)

Emergency Repair & Equipment (\$22,000)

1. Repair for projection, computer labs, AV equipment (\$10,000)
2. Repair for servers, networking equipment, wireless, computers (\$12,000)

Transportation

\$271,388

Amortization of lease for \$123,000 of new purchases will be \$13,621 resulting in a total FY22 expenditure of \$271,388.

Purchases (\$123,000)

1. One 71-77 Passenger Lift School Bus (\$90,000)
2. Snow Sander (District \$7,000)
3. Laser Liner for Athletic Fields (District \$5,000)
4. Band Saw for Maintenance (District \$3,000)
5. Custodial Equipment (4 vacuums, 2 carpet extractors) (District \$13,000)
6. Kaivac Equipment for Restroom Cleaning (District \$5,000)

Unfunded FY22 Items

Personnel & Programs

\$232,872

1. Instructional Coach Humanities (Elementary): 1.0 FTE @ \$88,670 including benefits
2. Social Worker (Middle School/High School): 0.50 FTE @ \$31,562
3. Teaching Assistants (KL/MS/HS): 3.0 FTEs @ \$82,710
4. Part-Time Secretary (Pupil Services): 0.5 FTE @ \$29,930

Furniture, Fixtures & Equipment

\$37,600

1. Continuation of Carpet Replacement (KL \$5,000)
2. Furniture for hub spaces on the first and second floor (MS \$10,000)
3. Track Repair (HS \$22,600)

FY22-FY26 Plus One Budget

Description	FY2020 Actual	FY2021 Budget	FY2022 Proposed Budget	FY22S: FY21S	FY22S: FY21S	FY2023 Projection	FY2024 Projection	FY2025 Projection	FY2026 Projection	FY23% FY22%	FY24% FY23%	FY25% FY24%	FY26% FY25%
Certified Salaries:													
Administration	1,659,206	1,725,526	1,751,243	25,716	1.5%	1,810,785	1,865,108	1,921,062	1,978,693	3.4%	3.0%	3.0%	3.0%
Regular Education	10,564,773	10,843,343	10,965,845	122,502	1.1%	11,405,366	11,943,802	12,314,741	12,684,183	4.0%	4.7%	3.1%	3.0%
Special Education Certified Salaries	1,750,884	1,817,976	1,970,894	152,917	8.4%	2,188,469	2,254,123	2,321,746	2,391,399	11.0%	3.0%	3.0%	3.0%
Total Certified Salaries	13,974,864	14,386,845	14,687,981	301,136	2.1%	15,404,619	16,063,033	16,557,549	17,054,275	4.9%	4.3%	3.1%	3.0%
Substitute/Tutor/Support Salaries:													
Substitutes	5,071	8,000	8,000	-	0.0%	8,240	8,487	8,742	9,004	3.0%	3.0%	3.0%	3.0%
Special Education Support - P.T./O.T.	416,441	446,287	460,454	14,167	3.2%	474,268	488,496	503,151	518,245	3.0%	3.0%	3.0%	3.0%
Tech Support	233,411	243,417	250,682	7,266	3.0%	258,203	265,949	273,927	282,145	3.0%	3.0%	3.0%	3.0%
Tutors - Regular Education	19,216	36,329	38,147	1,818	5.0%	39,291	40,470	41,684	42,935	3.0%	3.0%	3.0%	3.0%
Tutors - Special Education	14,854	21,583	36,221	14,638	67.8%	37,308	38,427	39,580	40,767	3.0%	3.0%	3.0%	3.0%
Total Tutors & Subs	688,994	755,616	793,504	37,889	5.0%	817,309	841,829	867,084	893,096	3.0%	3.0%	3.0%	3.0%
Teaching Assistant Salaries:													
Reg. Education Teaching Assistants	268,337	303,433	357,700	54,267	17.9%	416,431	428,924	441,792	455,045	16.4%	3.0%	3.0%	3.0%
Special Education Teaching Assistants	1,044,087	1,158,928	1,240,220	81,292	7.0%	1,277,427	1,315,749	1,355,222	1,395,879	3.0%	3.0%	3.0%	3.0%
Total Teaching Assistant Salaries	1,312,424	1,462,361	1,597,920	135,559	9.3%	1,693,858	1,744,673	1,797,014	1,850,924	6.0%	3.0%	3.0%	3.0%
School Secretaries' Salaries	616,157	638,886	666,332	27,445	4.3%	682,990	703,480	724,584	746,322	2.5%	3.0%	3.0%	3.0%
Central Office Salaries	543,363	556,894	575,725	18,830	3.4%	590,118	607,821	626,056	644,838	2.5%	3.0%	3.0%	3.0%
Custodial & Maintenance Salaries	1,290,482	1,319,033	1,341,989	22,955	1.7%	1,368,829	1,409,893	1,452,190	1,495,756	2.0%	3.0%	3.0%	3.0%
Total Salaries	18,426,284	19,119,636	19,663,451	543,815	2.8%	20,557,722	21,370,730	22,024,477	22,685,211	4.5%	4.0%	3.1%	3.0%
Employee Benefits:													
Health	3,616,038	3,906,798	4,121,832	215,034	5.5%	4,410,361	4,851,397	5,288,022	5,816,825	7.0%	10.0%	9.0%	10.0%
Retirement Severance	104,083	143,992	143,992	-	0.0%	145,432	146,886	148,355	149,839	1.0%	1.0%	1.0%	1.0%
Other Employee Benefits	1,161,583	1,245,407	1,309,324	63,917	5.1%	1,348,604	1,389,062	1,430,734	1,473,656	3.0%	3.0%	3.0%	3.0%
Total Employee Benefits	4,881,704	5,296,197	5,575,148	278,951	5.3%	5,904,396	6,387,345	6,867,111	7,440,319	5.9%	8.2%	7.5%	8.3%
Total Salaries & Employee Benefits	23,307,988	24,415,834	25,238,599	822,766	3.4%	26,462,119	27,758,074	28,891,588	30,125,530	4.8%	4.9%	4.1%	4.3%
Purchased Services:													
Instructional	538,085	552,019	596,203	44,185	8.0%	537,146	545,203	553,381	561,682	-9.9%	1.5%	1.5%	1.5%
Administration	326,782	439,293	462,937	23,644	5.4%	462,937	472,196	481,640	491,272	0.0%	2.0%	2.0%	2.0%
Maintenance	74,875	101,483	101,483	-	0.0%	103,005	104,550	106,118	107,710	1.5%	1.5%	1.5%	1.5%
Total Purchased Services	939,742	1,092,794	1,160,623	67,828	6.2%	1,103,088	1,121,949	1,141,139	1,160,665	-5.0%	1.7%	1.7%	1.7%
Legal Services	35,642	55,000	55,000	-	0.0%	55,000	55,000	55,000	55,000	0.0%	0.0%	0.0%	0.0%
Repairs & Maintenance:													
Instructional	60,551	74,599	74,599	-	0.0%	74,599	76,091	77,613	79,165	0.0%	2.0%	2.0%	2.0%
Administration	-	8,500	8,500	-	0.0%	8,500	8,670	8,843	9,020	0.0%	2.0%	2.0%	2.0%
Maintenance	337,850	434,698	434,698	-	0.0%	434,698	447,739	461,171	475,006	0.0%	3.0%	3.0%	3.0%
Total Repairs & Maintenance	398,402	517,797	517,797	-	0.0%	517,797	532,500	547,627	563,192	0.0%	2.8%	2.8%	2.8%

FY22-FY26 Plus One Budget

Description	FY2020 Actual	FY2021 Budget	Proposed Budget	FY22\$ FY21%	FY2023 Projection	FY2024 Projection	FY2025 Projection	FY2026 Projection	FY20%	FY21% FY20%	FY22% FY21%	FY23% FY22%
Transportation:												
Regular Education	743,056	907,393	954,914	47,521	1,069,504	1,101,589	1,134,636	1,168,676	12.0%	3.0%	3.0%	3.0%
Sp. Education Transportation	578,420	704,616	692,053	(12,563)	775,099	790,601	806,413	830,605	12.0%	2.0%	2.0%	3.0%
Vocational-Tech	41,434	89,268	92,862	3,594	104,005	106,086	108,207	110,371	12.0%	2.0%	2.0%	2.0%
Total Transportation	1,362,910	1,701,276	1,739,829	38,552	1,948,608	1,998,275	2,049,257	2,109,652	12.0%	2.5%	2.6%	2.9%
Insurance - Property & Liability	94,888	102,700	102,700	-	104,754	107,897	111,134	114,468	2.0%	3.0%	3.0%	3.0%
Communications	84,360	91,781	91,881	100	93,719	96,530	99,426	102,409	2.0%	3.0%	3.0%	3.0%
Tuition:												
Special Education Tuition	1,612,353	1,469,896	1,648,008	178,112	1,697,448	1,748,371	1,800,822	1,854,847	3.0%	3.0%	3.0%	3.0%
Adult Education	9,862	11,967	11,967	-	11,967	11,967	11,967	12,206	0.0%	0.0%	0.0%	2.0%
Total Tuition	1,622,215	1,481,863	1,659,975	178,112	1,709,415	1,760,338	1,812,789	1,867,053	3.0%	3.0%	3.0%	3.0%
Conference & Travel	47,209	73,131	77,694	4,563	77,694	106,671	151,776	154,811	0.0%	37.3%	42.3%	2.0%
General Supplies:												
Regular Education	240,006	317,570	321,970	4,400	321,970	326,800	333,336	340,002	0.0%	1.5%	2.0%	2.0%
Special Education	22,304	27,316	27,316	-	27,316	27,862	28,420	28,988	0.0%	2.0%	2.0%	2.0%
Administration	276,280	80,976	79,976	(1,000)	79,976	81,576	83,207	84,871	0.0%	2.0%	2.0%	2.0%
Maintenance	105,140	141,372	141,372	-	141,372	144,199	147,083	150,025	0.0%	2.0%	2.0%	2.0%
Total General Supplies	643,731	567,234	570,634	3,400	570,634	580,437	592,046	603,886	0.0%	1.7%	2.0%	2.0%
Electricity	374,932	409,049	420,812	11,762	432,594	445,572	458,939	472,708	2.8%	3.0%	3.0%	3.0%
Fuel/Oil	168,697	156,352	169,352	13,000	174,093	179,316	184,696	190,237	2.8%	3.0%	3.0%	3.0%
Textbooks/Workbooks	128,618	140,217	138,842	(1,375)	113,842	119,592	119,592	119,592	-18.0%	5.1%	0.0%	0.0%
Library/Media Center	57,957	63,336	62,237	(1,099)	62,237	63,482	64,751	66,046	0.0%	2.0%	2.0%	2.0%
Software	300,064	321,922	351,723	29,801	351,723	358,757	365,933	373,251	0.0%	2.0%	2.0%	2.0%
Dues & Fees	38,344	50,446	50,346	(100)	50,346	51,856	53,412	55,014	0.0%	3.0%	3.0%	3.0%
Replacement Equipment:												
Instructional	-	-	-	-	0	5,000	5,000	5,000	0.0%	0.0%	0.0%	0.0%
Administration	2,135	2,500	2,500	-	2,500	2,500	2,500	2,500	0.0%	0.0%	0.0%	0.0%
Maintenance	6,081	6,000	6,000	-	6,000	6,000	6,000	6,000	0.0%	0.0%	0.0%	0.0%
Total Replacement Equipment	8,216	8,500	8,500	-	8,500	13,500	13,500	13,500	0.0%	58.8%	0.0%	0.0%
Student Activities	618,643	794,518	814,759	20,241	822,907	836,136	844,497	869,832	1.0%	1.6%	1.0%	3.0%
Total Budget Before OPEB Contribution	30,232,556	32,043,750	33,231,301	1,187,552	34,659,070	36,185,884	37,557,102	39,016,846				
Other Post Employment Benefits (OPEB)					4,300	4,410	3,790	3,890				
Total Budget After OPEB Contribution	30,232,556	32,043,750	33,484,473	1,440,724	34,977,924	36,505,884	37,887,102	39,356,846				
Annual Budget Change % Before OPEB Contribution					4.46%	4.37%	3.78%	3.88%				
					1,493,451	1,527,960	1,381,218					

Quality & Diversity Fund Revenues and Expenditures Forecast

	Actual FY18	Actual FY19	Actual FY20	Budget FY21	Forecast FY21	Proposed Budget FY22	Projection FY23	Projection FY24	Projection FY25	Projection FY26
Tuition - Magnet Schools	109,953	112,605	99,300	119,662	112,332	147,935	151,656	150,804	155,328	159,988
Tuition - College										
Connections/Asnuntuck	13,000	17,000	42,000	51,500	36,000	36,000	51,500	53,045	56,822	58,526
Tuition - Vocational	61,407	81,876	85,288	98,388	88,699	70,277	72,385	59,645	61,435	63,278
Subtotal Tuition	184,360	211,481	226,588	269,550	237,031	254,212	275,541	263,494	273,585	281,792
Transportation - Magnet Schools										
3 Bus Monitors - Elementary		45,360	32,538	49,793	47,078	51,287	52,825	54,410	56,042	56,042
Certified FTE's	4.0	5.0	3.0	2.8	2.8	2.8	1.5	1.5	1.5	1.5
Full Day Kindergarten (FY19, FY20)	215,655	219,446	52,211							
Choice Social Workers (FY19, FY20, FY21)	62,446	123,682	121,523	185,824	184,628	193,839	102,771	107,210	111,842	117,846
Benefits for Certified Salaries (FY19, FY20)	19,886	21,875	-	-	-	-	-	-	-	-
Kindergarten Teaching Assistants 2 FTEs TA's (FY19, FY20)		49,472	50,573	-	-	-	-	-	-	-
Minority Teacher Recruitment										
Mentor Stipend						6,000	6,180	6,365	6,556	6,753
Partnership Fee						10,750	10,750	10,750	10,750	10,750
Resident Salary & Benefits						49,000	50,470	51,984	53,544	55,150
FTEs				4	4	2	-	-	-	-
FY21: Staff - 4 Kindergarten Teaching Assistants	94,938	122,577	126,022	104,542	97,300	52,271	-	-	-	-
Regular Summer Schools	63,675	51,291	49,619	55,000	14,409	61,650	63,500	65,404	67,367	69,388
YMCA Summer Programs	20,491	19,792	27,113	20,000	8,120	20,600	21,218	21,855	22,510	22,510
Robotics & DECA	5,830	9,422	4,236	8,813	8,813	9,078	9,350	9,630	9,919	9,919
Drama Support, Mentoring Program	28,440	29,867	23,790	17,038	17,038	11,237	6,237	11,237	11,237	11,237
Granby - Late Bus (FY19)		7,272								
Granby Equity Team Funding		669	5,902	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Enrichment: Club Stipends	8,820	9,554	8,787	13,362	9,705	13,763	9,176	14,602	15,040	15,040
Enrichment: Homework Club, Farm-to-School, Bridges GMS & GMHS	9,379	20,658	16,276	33,500	3,500	34,505	29,540	36,606	37,705	37,705
One-to-One Support Loan Repayment	210,679	167,233	177,855	185,488	199,913	223,445	189,384	223,500	202,500	220,000
Oneto-One Support Expenditures										
Student Support	11,003	16,944	6,351	20,000	20,000	20,600	20,600	21,855	22,510	22,510
Total Expenditures	935,603	1,126,594	929,384	982,910	867,535	1,032,236	867,543	918,903	921,106	956,641
Student population forecast	1,862	1,863	1,788	1,761	1,717	1,787	1,785	1,833	1,856	1,856
# Choice students with attrition	79	79	74	83	83	81	86	92	92	96
Choice % population	4.2%	4.3%	4.1%	4.7%	4.7%	4.9%	5.3%	5.5%	5.6%	5.6%
Choice Stipend	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000
Forecasted Revenues										
Loan Proceeds	2,876									
Choice Early Beginnings	40,500	31,500	60,500	45,000	31,500	45,000	45,000	45,000	45,000	45,000
Choice Tuition	647,387	647,157	672,270	664,000	664,000	648,000	688,000	736,000	736,000	768,000
Choice Bonus		-	3,061	37,000	37,000	39,000	41,000	41,000	41,000	41,000
Summer School Tuition	11,618	18,985	29,472	30,356	-	31,267	36,000	37,080	38,192	39,338
Summer School Drama	7,743	4,231	-	-	-	-	-	-	-	-
Pre-K Tuition	80,737	51,235	40,990	55,986	33,330	55,986	57,666	59,396	61,178	63,013
Total Revenues	790,860	753,109	806,293	832,342	765,830	819,253	867,666	918,476	921,370	956,351
Beginning Balance	956,709	811,966	438,481	315,390	315,390	213,686	703	826	399	663
Ending Balance	811,966	438,481	315,390	164,823	213,686	703	826	399	663	373

10-Year Small Capital Budget Estimates

FISCAL YEAR	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
BUILDING MAINTENANCE & EQUIPMENT	382,264	483,311	540,194	566,542	559,331	448,266	487,108	475,100	535,300	535,300
FURNITURE & FIXTURES	52,378	118,750	132,425	132,468	148,914	120,806	129,186	135,105	146,615	153,777
TECHNOLOGY LEASE	303,970	291,890	283,936	263,360	306,637	319,338	335,415	352,992	359,907	357,139
BUSES/VEHICLE LEASE	271,388	292,877	321,293	361,949	348,612	342,521	364,891	359,354	358,246	365,998
TOTAL ALL ABOVE	1,010,000	1,186,828	1,277,849	1,324,318	1,363,494	1,230,930	1,316,600	1,322,550	1,400,069	1,412,214
BOF TARGETS	1,000,000	1,030,000	1,050,000	1,080,000	1,100,000	1,130,000	1,160,000	1,190,000	1,220,000	1,250,000
OVER/(UNDER) BOF TARGET	10,000	156,828	227,849	244,318	263,494	100,930	156,600	132,550	180,069	162,214
BUILDING MAINTENANCE & EQUIPMENT BY SITE										
DISTRICT	98,264	192,311	170,194	179,542	197,331	214,466	214,308	215,300	215,300	215,300
HIGH SCHOOL	167,000	146,000	125,000	70,000	85,000	85,000	85,000	85,000	85,000	85,000
MIDDLE SCHOOL	50,000	32,000	120,000	150,000	120,000	61,000	80,000	82,000	125,000	125,000
KELLY LANE	42,000	5,000	50,000	150,000	125,000	32,800	32,800	32,800	45,000	45,000
WELLS ROAD	25,000	105,000	20,000	12,000	20,000	35,000	55,000	35,000	35,000	35,000
CENTRAL SERVICES	0	3,000	55,000	5,000	12,000	20,000	20,000	25,000	30,000	30,000
TOTAL ABOVE	382,264	483,311	540,194	566,542	559,331	448,266	487,108	475,100	535,300	535,300
FURNITURE & FIXTURES BY SITE										
HIGH SCHOOL	31,378	36,750	40,425	44,468	48,914	53,806	59,186	65,105	71,615	78,777
MIDDLE SCHOOL	7,500	35,500	42,000	40,000	45,000	40,000	40,000	40,000	40,000	40,000
KELLY LANE	0	35,000	40,000	38,000	30,000	12,000	15,000	10,000	20,000	20,000
WELLS ROAD	13,500	11,500	10,000	10,000	25,000	15,000	15,000	20,000	15,000	15,000
CENTRAL SERVICES	0	0	0	0	0	0	0	0	0	0
TOTAL ABOVE	52,378	118,750	132,425	132,468	148,914	120,806	129,186	135,105	146,615	153,777

TOWN OF GRANBY

MEMORANDUM

DATE: January 25, 2021

TO: Board of Finance

FROM: John D. Ward, Town Manager



REGARDING: **BUSINESS - 5**
Acquisition of Town Property by DOT

Background

The State of Connecticut is acquiring property in order for the intersection improvements at US 202/Route 10 at Route 10 and Route 189 to be completed. Four town-owned properties will be affected by the project. Please refer to the following information:

4 North Granby Road

The first property is 4 North Granby Road. It is currently .38 acres or 16,553 square feet. The State proposes to acquire 1,227 square feet and has offered \$5,700. The shaded area on the map on the following page shows the portion of the property that will be acquired.

3 East Granby Road

The second property is 3 East Granby Road, the Town Green. It is currently 1.1 acres or 47,916 square feet. The State proposes to acquire 3,487 square feet and has offered \$9,500. It should be noted in addition to the property acquisition, the State also proposes a traffic easement and drainage right of way on this property, which have been factored into the \$9,500 offer. The shaded area on the map on the following page shows the portion of the property that will be acquired. The drainage right of way is adjacent to the portion of the property that will be acquired. The traffic easement is located on the southern end of the property.

11 North Granby Road

The third property is 11 North Granby Road. It is currently .43 acres or 18,730 square feet. The State proposes to acquire approximately 1,100 square feet. The shaded area on the map on the following page shows the portion of the property that will be acquired.

15 North Granby Road

The fourth property is 15 North Granby Road. It is currently 14.46 acres or 629,877 square feet. The State proposes to acquire 2,708 square feet.

The State has offered \$12,500 for the property acquisition (3,808 square feet total) for 11 and 15 North Granby Road.

The DOT has offered the Town \$27,700 total for all four properties.

Next Steps

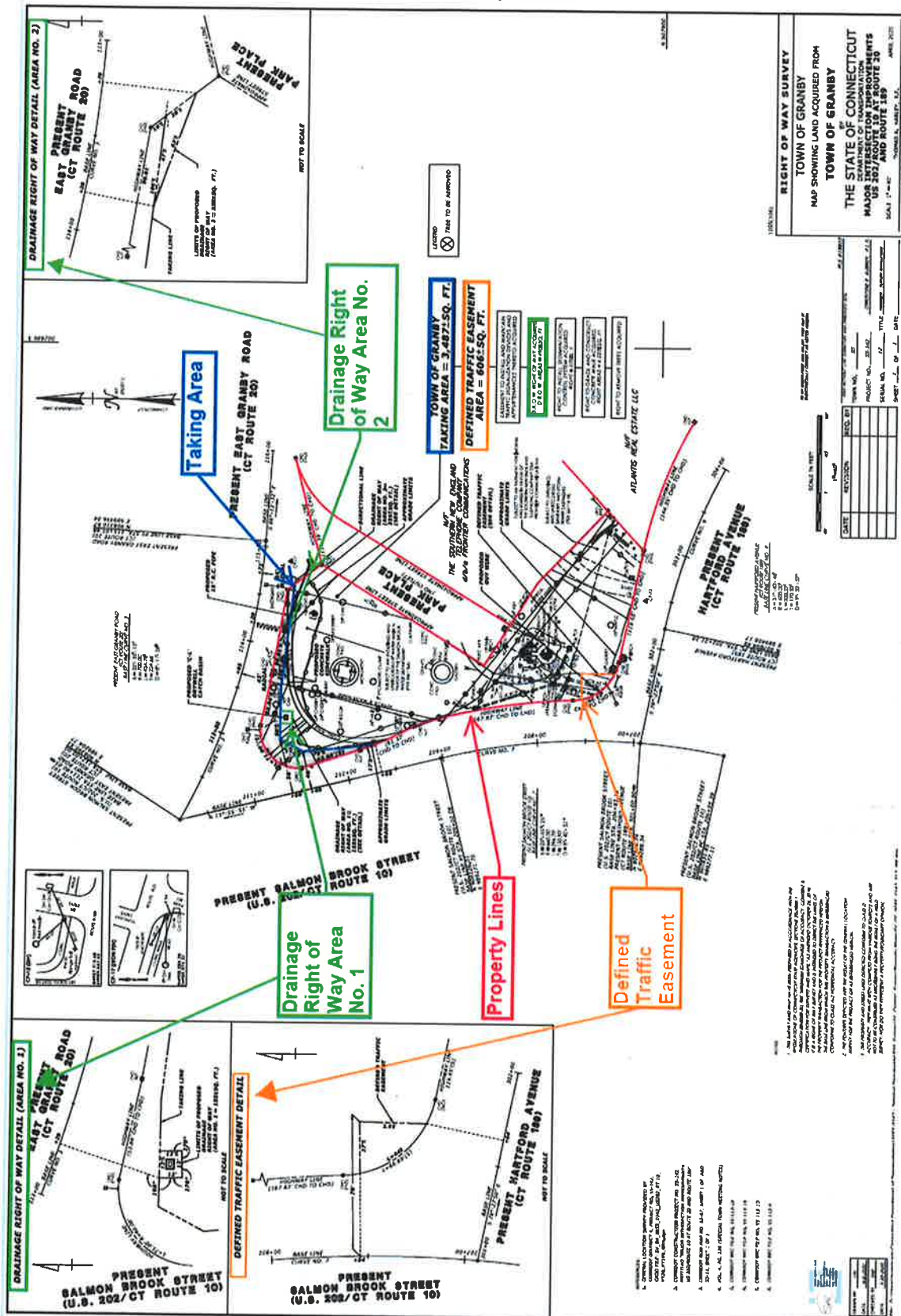
Section 8-24 of the Connecticut General Statutes requires that prior to the sale of any town property, the Board of Selectmen refer the proposal to the Planning and Zoning Commission for a report. The Commission evaluates the proposal for its consistency with the Plan of Conservation and Development (Plan) and reports their findings to the Board of Selectmen. The Commission reviewed the proposed sale and moved to recommend approval of the property acquisition by DOT.

The Board of Selectmen held a public hearing at their meeting on January 4, 2021. It is now referred to the Board of Finance for consideration.

PROPOSED MOTION: THE BOARD OF FINANCE AUTHORIZES THE SALE OF A PORTION OF THE PROPERTIES AT 4, 11 AND 15 NORTH GRANBY ROAD AND 3 EAST GRANBY ROAD TO THE DEPARTMENT OF TRANSPORTATION FOR \$27,700.

[illegible]

3 East Granby Road



11 & 15 North Granby Road

